

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS  
OF SAN BERNARDINO COUNTY, CALIFORNIA  
AND RECORD OF ACTION**

27

**March 23, 2004**

**FROM: THOMAS L. SUTTON**, Interim Director  
Special Districts Department

**SUBJECT: APPROPRIATION INCREASE FOR COUNTY SERVICE AREA 68 (VALLEY OF THE MOON)**

**RECOMMENDATION:** Acting as the governing body of County Service Area 68 (Valley of the Moon):

1. Authorize the County Purchasing Department to increase purchase order #Z1294 authority with RDO Equipment from \$25,000 to \$47,000 for the provision of additional repair work for road maintenance/snow removal equipment.
2. Authorize the Auditor/Controller to make the following fiscal year 2003/2004 appropriation and revenue budget adjustments for equipment maintenance(4 votes required):

Decrease General Reserves (CSA 68)	SKP 440 440 6005	\$22,000
Increase Vehicle Maintenance (CSA 68)	SKP 440 440 2930	\$22,000

**BACKGROUND INFORMATION:** County Service Area 68 (CSA 68) is located East of Crestline and consists of approximately 8 miles of paved roadway. This district is funded by property taxes, and these funds are used for road paving, road maintenance, and snow removal. CSA 68 owns a 1986 John Deere Loader that is used to provide all the snow removal and debris clean up for the residents in this area.

This year prior to the onset of the snow season the Loader was taken to RDO Equipment, the local John Deere service provider, for routine maintenance. While being serviced, additional problems and needed repairs were found. Due to the winter season and the need for this equipment in CSA 68, the repairs were authorized. The total cost for this work was \$22,010.

The Special Districts Department has an existing purchase order with RDO Equipment for \$25,000. This is an existing unencumbered purchase order that is utilized collectively by various road improvement districts to provide service and parts for their John Deere equipment. To date, \$14,329 has been expended on this purchase order, and two graders from other districts will require their 2000-hour service prior to the end of this fiscal year. Therefore, with the additional cost of \$22,010 for the 1986 John Deere loader and further costs anticipated, it is necessary to increase the authority of this purchase order by \$22,000.

Approval of these recommendations will increase the amount of the purchase order with RDO Equipment by \$22,000 to accommodate the additional repair work for road maintenance/snow removal equipment, and provides related budgetary adjustments.

**Record of Action of the Board of Supervisors**

**APPROPRIATION INCREASE FOR COUNTY SERVICE AREA 68 (VALLEY OF THE MOON)**  
**MARCH 23, 2004**  
**PAGE 2**

**REVIEW AND APPROVAL BY OTHERS:** This item has been reviewed and approved by County Counsel (L. Thomas Krahelski, Deputy, 387-5436) on March 8, 2004, the County Administrative Office (Wayne Thies, Administrative Analyst, 387-5409) on March 12, 2004, and the Purchasing Department (Bill Brock, Purchasing Agent, 387-2464) on March 15, 2004.

**FINANCIAL IMPACT:** The amount of the purchase order increase requested is \$22,000 from that of the original amount of \$25,000, which results in a new purchase order amount of \$47,000. The increase of \$22,000 in appropriations for the operating budget (SKP-440) is funded by general reserves within the CSA 68 FY 2003-04 budget.

**COST REDUCTION REVIEW:** The County Administrative Office has reviewed this agenda item and concurs with the department's request and recommends this action based on the need to maintain equipment for County Service Area 68 (Valley of the Moon). There is no impact on the general fund.

**SUPERVISORIAL DISTRICT(S):** Second

**PRESENTER:** Jeff Rigney 387-5941